

Agenda



Southern California Regional Rail Authority

CONTRACTS, OPERATIONS, MAINTENANCE, AND SAFETY COMMITTEE JANUARY 12, 2024

Los Angeles County Metropolitan Transportation Authority

Orange County Transportation Authority

Riverside County Transportation Commission

San Bernardino County Transportation Authority

Ventura County Transportation Commission

Director Trembley will be participating via teleconference from Camarillo City Hall, 601 Carmen Drive, Camarillo, CA 93010

Director Vargas will be participating via teleconference from Perris City Hall, 101 North D Street, Perris, CA 92570

Director Murphy will be participating via teleconference from OCTA Headquarters, Room 101, 600 S. Main Street, Orange, CA 92868

CONTRACTS, OPERATIONS, MAINTENANCE, AND SAFETY COMMITTEE ROSTER SOUTHERN CALIFORNIA REGIONAL RAIL AUTHORITY

COUNTY

MEMBER

San Bernardino:
1 vote

Alan D. Wapner (*Chair*)
Ray Marquez

Riverside:
1 vote

Karen Spiegel (*Vice-Chair*)
Michael Vargas

Orange:
1 vote

Doug Chaffee
Mark Murphy

Ventura:
1 vote

Tony Trembley

Los Angeles:
1 vote

Kathryn Barger
Hilda Solis
Walter Allen, III
Victor Preciado

*1 vote per member agency. Names are listed in voting order unless Board Secretary advised otherwise.

CONTRACTS, OPERATIONS, MAINTENANCE, AND SAFETY COMMITTEE MEETING

FRIDAY, JANUARY 12, 2024 – 10:30 AM

LOS ANGELES COUNTY METROPOLITAN
TRANSPORTATION AUTHORITY (METRO)
BOARD ROOM
ONE GATEWAY PLAZA, 3RD FLOOR
LOS ANGELES, CALIFORNIA 90012

AGENDA DESCRIPTIONS

The agenda descriptions are intended to give notice to members of the public of a brief general description of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Authority may take any action that it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action. The Chair reserves the right to discuss the items listed on the agenda in any order.

A person with a disability may contact the Board Secretary's office at (213) 452-0255 or via email BoardSecretary@scrra.net at least 72-hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public meeting. Later requests will be accommodated to the extent feasible.

SUPPORTING DOCUMENTATION

The agenda, staff reports and supporting documentation are available from the Board Secretary, located at 900 Wilshire Blvd., Suite 1500, Los Angeles, CA 90017, and on the Metrolink website at www.metrolinktrains.com under About > Agendas & Documents.

PUBLIC COMMENTS ON AGENDA ITEMS AND ITEMS NOT ON THE AGENDA

Members of the public wishing to address the Board of Directors regarding any item appearing on the agenda or any item not on the agenda, but within the subject matter jurisdiction of the Board, may do so by completing a Speaker's Form and submitting it to the Board Secretary. Public comment can also be emailed in advance to BoardSecretary@scrra.net. All speakers will be recognized by the Chairman and will be considered under Item 5 (Public Comment). When addressing the Board, please state your name for the record. Please address the Board as a whole through the Chair. Please note comments to individual Board members or staff are not permitted when addressing the Board. A speaker's comments shall be limited to three (3) minutes.

1. Call to Order
2. Safety Briefing
3. Pledge of Allegiance
4. Roll Call
5. Public Comment
6. **REGULAR CALENDAR**

6.A Approval of Meeting Minutes - October 13, 2023 Contracts, Operations, Maintenance, and Safety Committee

It is recommended that the Committee approve the Minutes of the October 13, 2023, Contracts, Operations, Maintenance, and Safety Committee.

6.B Work Order No. CN-20-0003 with BNSF for 30% Preliminary Design Services for the Fullerton Interlocker Project located on the BNSF San Bernardino Subdivision

Approval is needed to execute a Work Order with BNSF for 30% Preliminary Design Services to advance the SCORE Fullerton Interlocker project on the BNSF San Bernardino Subdivision.

It is recommended that the Committee recommend the Board authorize the Chief Executive Officer to negotiate and execute Work Order No. CN-20-0003 between BNSF and the Authority for a not-to-exceed amount of \$6,817,825.

An initial Limited Notice to Proceed (LNTP) amount of \$3,000,000 will be executed, and the remaining \$3,817,825 will be executed upon allocation of funds by the California Transportation Commission (CTC).

The amounts for which contract authority is requested are included in the Adopted SCORE Program Capital Budget for FY2023-24 (\$3,000,000) and funded with TIRCP funds granted by CalSTA through the SCORE Program. Work will proceed until the referenced 3,000,000 is exhausted, at which time work will stop until additional funds are available. It is expected that remaining funding authorization be allocated by the California Transportation Commission in Spring 2024.

6.C Quarterly Report of Contracts Awarded and Third-Party Agreements Executed Under the Chief Executive Officer's Authority

The Board of Directors approved the Authority's revised Procurement and Contracting Policies (Revised Policies) on November 8, 2019. Section 3 of the Revised Policies requires the Chief Executive Officer (CEO) to provide a quarterly report to the Board with a list of contracts awarded above \$250,000 and under the CEO's contract award authority of \$500,000.

On July 26, 2019, the Board authorized the CEO to execute Third-Party Agreements (TPAs) with other public agencies up to \$500,000, and to provide a quarterly report to the Board with a list of applicable executed TPAs between \$250,000 and \$500,000.

This report meets these Board report requirements for the first quarter of FY 2024, which covers July 1, 2023, through September 30, 2023.

Receive and file.

- 7. Chief Executive Officer's Report**
- 8. Committee Members' Comments**
- 9. Chair's Comments**
- 10. ADJOURNMENT**



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ITEM ID: 2023-404-0

TRANSMITTAL DATE: January 5, 2024

MEETING DATE: January 12, 2024

TO: Contracts, Operations, Maintenance, and Safety Committee

FROM: Michelle Pena, Board Secretary

SUBJECT: Approval of Meeting Minutes - October 13, 2023 Contracts, Operations, Maintenance, and Safety Committee

Recommendation

It is recommended that the Committee approve the Minutes of the October 13, 2023, Contracts, Operations, Maintenance, and Safety Committee.

Prepared by: Michelle Pena, Board Secretary

Approved by: Noelia Rodriguez, Chief of Staff
Don Del Rio, General Counsel

Attachment(s)

[Attachment A - DRAFT 10.13.23 COMS Minutes](#)



**MINUTES OF THE CONTRACTS, OPERATIONS, MAINTENANCE, AND SAFETY
COMMITTEE MEETING**

Friday, October 13, 2023

BOARD MEMBERS/ALTERNATES IN ATTENDANCE:

<u>COUNTY</u>	<u>MEMBER</u>
San Bernardino: 1 vote	Larry McCallon
Riverside: 1 vote	Karen Spiegel (<i>Vice-Chair</i>) Michael Vargas
Orange: 1 vote	Doug Chaffee
Ventura: 1 vote	Tony Trembley*
Los Angeles: 1 vote	Kathryn Barger Walter Allen, III

*Director Trembley left the meeting at 11:15 a.m.

STAFF/PRESENTERS:

DARREN KETTLE, Chief Executive Officer
DON O. DEL RIO, General Counsel
ANDY ALTHORP, Assistant Director, Construction
FRANK CASTELLON, Chief Safety, Security and Compliance Officer
TAREK DIAB, Director, Program Management Oversight
RODERICK DIAZ, Director, Planning and Development
ANGIE GODINEZ, Assistant Board Secretary
ANGELOS KASTRISIANAKIS, Principal Contract and Compliance Administrator
CYNTHIA MINIX, Director, CPMM
MICHELLE PENA, Board Secretary
NOELIA RODRIGUEZ, Chief of Staff
BJ TAKUSHI, Senior Manager, Compliance

Meeting minutes are prepared in a format that corresponds with the Board Meeting Agenda, which is incorporated by reference with these minutes. Board Agendas are available online at www.metroinktrains.com under the Meeting and Agendas link or from the Board Secretary at (213) 452-0255.

1. Call to Order

The October 13, 2023 Contracts, Operations, Maintenance, and Safety Committee meeting was called to order at 10:40 a.m. by Vice-Chair Spiegel in the Metro Board Room, One Gateway Plaza, 3rd Floor, Los Angeles, CA 90012. Director Vargas participated via teleconference from Perris City Hall, 101 North D Street, Perris, CA 92570. Director Trembley participated via teleconference from Camarillo City Hall.

2. Safety Briefing

Frank Castellon, Chief Safety, Security and Compliance Officer, conducted the safety briefing.

3. Pledge of Allegiance

Director Allen led the group in the pledge of allegiance.

4. Roll Call

The Board Secretary called roll and confirmed that a quorum of the Committee was present.

5. Public Comment

The Board Secretary confirmed there were no requests to speak from the public.

6. REGULAR CALENDAR

6.A Approval of Meeting Minutes - September 8, 2023 Contracts, Operations, Maintenance, and Safety Committee

ACTION: Upon a motion by Director Barger and seconded by Director McCallon, the Committee approved the minutes of September 8, 2023.

6.B Bench Contract No. SP515-20 - Planning Support Services - Exercise One-Year Option and Increase Funding Authority

Roderick Diaz, Director, Planning and Development, explained the Authority requires continued external planning support for the development of capital improvement, policy, and technology strategies; analysis of service schedules; evaluation of ridership and performance measures; and other planning services.

ACTION: Upon a motion by Director Barger and seconded by Director Chaffee, the Committee recommended (5-0) the Board authorize the Chief Executive Officer to amend bench Contract No. SP515-20, Planning Support Services to:

1. Increase the contract authority by \$3,000,000 to a new, not-to-exceed amount of \$8,000,000.
2. Extend the period of performance through May 25, 2026.

There is no budget impact of this Board Report, as the issuance of contracts under this Planning Support Services bench is subject to the amounts approved by the Board and its member agencies in the FY24 and future year Operating Budgets and any grants received. Funding is identified in the Member Agency and Board-approved FY2023-24 Operating Budget and future year Operating Budgets to be developed. Amounts are only expended based upon approval of the Operating Budget each year.

6.C Purchase Order No. PO938-24 - Signal Maintainer Trucks - Award - Watsonville Fleet Group

Principal Contract and Compliance Administrator Angelos Kastrisianakis explained the Authority requires Signal Maintainer Trucks to help maintain its signal infrastructure in a state of good repair.

ACTION: Upon a motion by Director Trembley and seconded by Director McCallon, the Committee recommended (5-0) the Board authorize the CEO to award Purchase Order No. PO938-24 to Watsonville Fleet Group in an amount of \$1,217,200.00 for 13 Signal Maintainer Trucks. This is a one-time purchase with delivery of 12 of the vehicles to the Authority's Central Maintenance Facility (CMF), and one to the Arrow Maintenance Facility (AMF), within eight months after receipt of order.

The amounts for which contract authority is requested are included in the Adopted Capital Budgets for FY2021-22 (\$1,124,600) and Arrow (RPRP) third party project (\$92,600).

6.D Amendment No. 1 to Cooperative Agreement No. 21 -33-097-00 with Riverside County Transportation Commission for the Moreno Valley/March Field Station Expansion Project

Andy Althorp, Assistant Director, Construction recommended approval to execute Amendment No. 1 to the Cooperative Agreement between RCTC and the Authority for the Moreno Valley/March Field Station Expansion Project, that will provide an additional \$788,788 of RCTC funding for Authority support services to the Project. There is no budget impact since this is a Third Party funded Agreement.

ACTION: Upon a motion by Director Barger and seconded by Director Chaffee, the Committee recommended (5-0) the Board authorize the Board to authorize the Chief Executive Officer to execute Amendment No. 1 to Cooperative Agreement 21-33-097-00 between Riverside County Transportation Commission (RCTC) and the Authority, that will increase the funding for capital construction support services for the Moreno Valley/March Field Station Expansion Project by \$788,788, from an existing \$2,663,100 to a new not-to-exceed total of \$3,451,888.

6.E Amendment No. 2 to the Construction and Maintenance Agreement with the City of Santa Clarita for the Vista Canyon Multi-Modal Center Project

Railroad Civil Engineer II Jeraldine Otero explained approval is required to execute an Amendment No. 2 to the Construction and Maintenance Agreement with the City of Santa Clarita for the Vista Canyon Multi-Modal Center Project. There is no budget impact since this is a Third Party funded Agreement.

ACTION: Upon a motion by Director Barger and seconded by Director Chaffee, the Committee recommended (5-0) the Board authorize the Chief Executive Officer to execute and negotiate Amendment No. 2 to the Construction and Maintenance Agreement between the City of Santa Clarita and the Authority, that will provide an additional \$575,148 of City funding, increasing the current budget from \$5,417,281 to a new total of \$5,992,429, for Authority support services to the Vista Canyon Multi-Modal Center Project.

6.F Contract MSOP158-24 Train Operation and Maintenance Services - Procurement Status

Mr. Kastrisianakis provided an update on the status of the bundled contract for Train Operation, Maintenance of Equipment, and related Facilities. He provided a timeline of the award for the three current major Operations contracts and the schedule for the current procurement.

The Committee received and filed this report.

6.G Quarterly Report of Contracts Awarded and Third-Party Agreements Executed Under the Chief Executive Officer's Authority

CPMM Director Cynthia Minix provided a quarterly report of contracts awarded above \$250,000 and under the CEO's contract award authority of \$500,000. for the fourth quarter of FY 2023, which covers April 1, 2023, through June 30, 2023.

The Committee received and filed this report.

6.H System Safety and Compliance - CY23 Quarterly Update Q2

BJ Takushi, Senior Manager, Compliance, provided a quarterly update on the Authority's safety and compliance status and activities, including strike data, reportable injuries, rule violations, compliance audits, regulatory inspections, and public outreach. This update covers the 2nd quarter of Calendar Year (CY) 2023.

Vice-Chair Spiegel asked about the last length of time there were no reportable injuries systemwide. She noted these injuries seem relatively minor.

Mr. Takushi did not have the information readily available.

Director Barger asked about pinch points.

Mr. Takushi explained pinch points refer to being pinched, like slamming a hand in a door. In response to a follow-up question from Director Barger, he clarified the nature of the injury determines how it is reported. The FRA has a certain threshold similar to OSHA for significant injuries that generally require medical attention.

Mr. Castellon added these terms, like pinch point, are regulatory standard terms used to categorize the information. Though these incidents are tracked, they do not contribute to a major time loss. He stated the Board and regulator would be notified of a significant incident.

Director Allen noticed the concerted effort staff is making to deal with pedestrian strikes and homeless encampments and voiced his appreciation.

The Committee received and filed this report.

6.I Law Enforcement Activities - Quarterly Update for Quarter ended June 30, 2023

Mr. Castellon provided a summary of the Authority's law enforcement activities for the 2nd Quarter of Calendar Year (CY) 2023. He touched on mitigating trespasser incidents, increased law enforcement, and a reduction in total crimes reported.

Director Barger noted there has been a lot more fare enforcement, and asked what lines are most impacted.

Mr. Castellon stated the two lines with the most reported incidents or events are the Antelope Valley Line and the San Bernardino Line, adding ridership has increased but crime has gone down.

Director Barger thanked LASD Captain Ben-Sahili and his team in helping make riders feel safer on their journey to and from work.

The Committee received and filed this report.

6.J Capital Program Status Report

Tarek Diab, Director, Program Management Oversight, provided an update on the progress of the Authority's Capital Program, including the Southern California Optimized Rail Expansion (SCORE) Program and the State of Good Repair Program. He touched on the work that will be done during the systemwide service outage in December. He showed a short video providing an overview of the Rail Modernization at Union Station project.

The Committee received and filed this report.

7. Chief Executive Officer's Report

CEO Darren Kettle touched on California Clean Air Day, which broke the weekday ridership record. The Student Adventure Pass program started Monday and had a lot of positive feedback. Additional service on the Antelope Valley Line will begin October 23 with several additional trains on weekdays and weekends, pivoting towards a regional rail model rather than the commuter model.

8. Committee Members' Comments – None.

9. Chair's Comments – None.

10. ADJOURNMENT

There being no further business for consideration by the Committee, the meeting was adjourned by Vice-Chair Spiegel in honor and memory of the lives lost in the Mid East at 11:17 a.m.

Prepared by,



Michelle Peña
Board Secretary



ITEM ID: 2023-399-0

TRANSMITTAL DATE: January 5, 2024

MEETING DATE: January 12, 2024

TO: Contracts, Operations, Maintenance, and Safety Committee

FROM: Justin Fornelli, Chief, Program Delivery

SUBJECT: Work Order No. CN-20-0003 with BNSF for 30% Preliminary Design Services for the Fullerton Interlocker Project located on the BNSF San Bernardino Subdivision

Issue

Approval is needed to execute a Work Order with BNSF for 30% Preliminary Design Services to advance the SCORE Fullerton Interlocker project on the BNSF San Bernardino Subdivision.

Recommendation

It is recommended that the Committee recommend the Board authorize the Chief Executive Officer to negotiate and execute Work Order No. CN-20-0003 between BNSF and the Authority for a not-to-exceed amount of \$6,817,825. An initial Limited Notice to Proceed (LNTP) amount of \$3,000,000 will be executed, and the remaining \$3,817,825 will be executed upon allocation of funds by the California Transportation Commission (CTC).

Strategic Commitment

This report aligns with the Strategic Business Plan commitment of:

- **Advancing Key Regional Goals:** We will grow the role of regional rail in addressing climate change, air quality, and other pressing issues by advancing toward zero emissions, making rail a compelling alternative to single-occupant automobiles and advancing equity-focused opportunities for all communities throughout Southern California. The Fullerton Interlocker project would enable additional capacity and service improvements on Metrolink’s 91-Perris Valley (91-PV) and Orange County (OC) Lines.

Background

BNSF owns, dispatches, and maintains the right-of-way, tracks and associated operational systems on the BNSF San Bernardino Subdivision, on which the Authority operates passenger services.

In October 1992, RCTC and BNSF entered into a Shared Use Agreement (SUA) and Capital Improvements Agreement (CIA) for the BNSF San Bernardino Subdivision, whereby all design and construction, which includes new construction, reconstruction, relocation and/or removal, on the BNSF San Bernardino Subdivision would be undertaken by BNSF. OCTA was added as a party in the First Amendment to the SUA dated December 10, 1992. The mechanism by which the Authority funds BNSF to undertake design and construction activities on the BNSF San Bernardino Subdivision is a Work Order issued through the SUA. The Authority has the right to review and approve the design plans through the terms of the SUA and CIA.

In April 2018, as part of the SCORE Program, the Authority secured Transit and Intercity Rail Capital Program (TIRCP) funding from the State of California in the amount of \$102,043,000 for the design and construction of the Fullerton Interlocker project. The Fullerton Interlocker project consists of the modifications to Fullerton Station and Fullerton Junction at Mile Post (MP) 45.7, as well as the associated track and signal improvements on the adjacent segment of the BNSF San Bernardino Subdivision between Raymond Avenue (MP 45.0) and CP Esperanza (MP 35.8). In January 2023, the Authority secured an additional \$50,000,000 of TIRCP funding for construction of the Fullerton Interlocker project.

In 2021, both CEQA and NEPA Environmental Clearances were obtained for the 3rd Main Track segment between Raymond Avenue and CP Esperanza. Therefore, the entire 9.2-mile segment of 3rd Main Track between Raymond Avenue and CP Esperanza on the BNSF San Bernardino Subdivision is both CEQA and NEPA environmentally cleared.

The Fullerton Station and Fullerton Junction segment of the overall Fullerton Interlocker project is located within the footprint of the California High Speed Rail Authority (CHSRA) Los Angeles – Anaheim corridor. Since 2017, CHSRA has been leading the Environmental Clearance efforts for the Los Angeles – Anaheim corridor, which included the Fullerton Station and Fullerton Junction segment of the overall Fullerton Interlocker project. In July 2023, due to delays with CHSRA's Environmental Clearance, the Authority and CHSRA agreed that Authority would lead the Environmental Clearance of the Fullerton Station and Fullerton Junction segment of the Fullerton Interlocker project within the CHSRA Los Angeles – Anaheim corridor.

In June 2023, a concept for the Fullerton Station and Fullerton Junction segment of the Fullerton Interlocker project was agreed upon between SCRRA and BNSF, which formed the basis for the Environmental Clearance and for advancing design. The concept was shared with CHSRA and deemed acceptable.

In August 2023, the Authority commenced procurement of the Environmental Consultant for the environmental clearance of the Fullerton Station and Fullerton Junction component of the Fullerton Interlocker project, and the contract with the Environmental Consultant was executed in October 2023.

Discussion

Based on the agreed Fullerton Interlocker concept, and acknowledgement from CHSRA that Authority would lead the Environmental Clearance of the Fullerton Interlocker project only, Authority requested BNSF to provide a cost estimate to Authority for preparing the 30% Preliminary Design for the Fullerton Interlocker project, which includes both Fullerton Station and Fullerton Junction, along with the 3rd Main Track segment between Raymond Ave and CP Atwood on the BNSF San Bernardino Subdivision.

On December 12, 2023, the Authority received BNSF's cost estimate for the 30% Preliminary Design Services. After negotiation and scope clarification, it was agreed that \$6,817,825 was a fair and reasonable cost estimate for the work to be performed.

The Authority plans to utilize previously allocated TIRCP funding of \$3,000,000 to issue a Limited Notice to Proceed (LNTTP) to BNSF to commence the 30% Preliminary Design in order to support the Authority's Environmental Clearance efforts.

In Q1 2024, the Authority will submit a TIRCP allocation request to the California Transportation Commission (CTC) to request an allocation for the remaining amount of \$3,817,825. Once approved by CTC, and upon execution of the associated Program Supplement, the Authority will issue a Revision to this Work Order for the remaining amount in order to complete the 30% Preliminary Design.

Should the LNTTP amount of \$3,000,000 be exhausted prior to the CTC allocation and Program Supplement execution for the remaining \$3,817,825, then work will stop until the CTC allocation and Program Supplement is executed for the remaining amount of \$3,817,825.

This Work Order will fund BNSF Railway a not-to-exceed total amount of \$6,817,825 to complete the 30% Preliminary Design of the Fullerton Interlocker project.

The term of this Work Order is 18 months from the date of execution.

Budget Impact

The amounts for which contract authority is requested are included in the Adopted SCORE Program Capital Budget for FY2023-24 (\$3,000,000) and funded with TIRCP funds granted by CalSTA through the SCORE Program. Work will proceed until the referenced 3,000,000 is exhausted, at which time work will stop until additional funds are available. It is expected that remaining funding authorization be allocated by the California Transportation Commission in Spring 2024.

Next Steps

Upon Board Authorization, the Work Order No. CN-20-0003 will be finalized and executed by both parties, which will include a Limited Notice to Proceed for BNSF to commence the 30% Preliminary Design to support Authority's Environmental Clearance efforts.

Staff will coordinate closely with key stakeholders (e.g. OCTA and local cities) on project concepts and possible impacts as the 30% Preliminary Design and Environmental Clearance efforts progress.

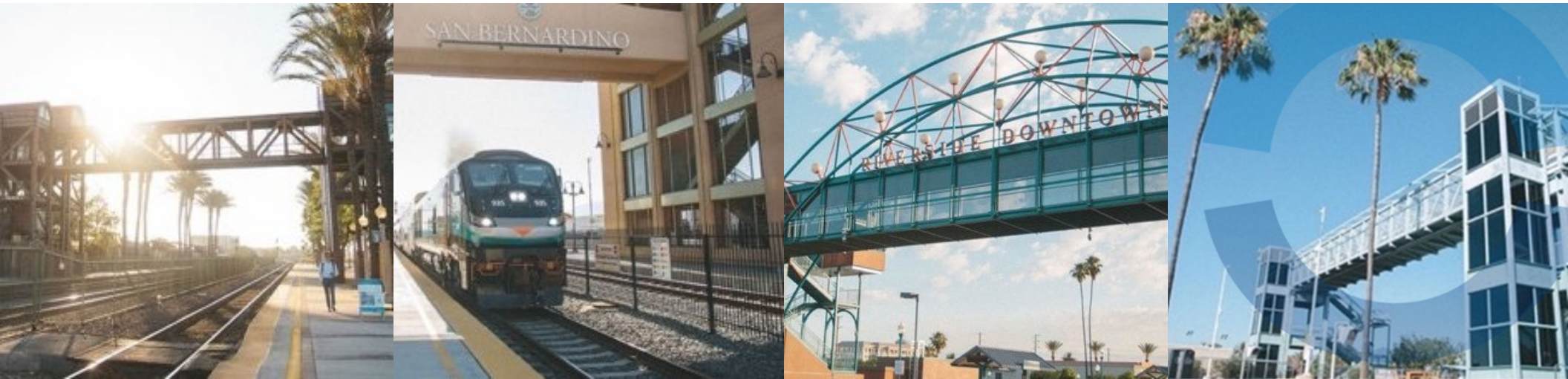
Upon completion of Environmental Clearance and the 30% Preliminary Design stage, staff will bring to the Board a separate BNSF Work Order to advance the design to the 100% Final Design stage.

Prepared by: Chris Haskell, Senior Manager, Program Delivery
Elizabeth Lun, Assistant Director, Program Delivery

Approved by: Justin Fornelli, Chief of Program Delivery

Attachment(s)

[Presentation - SCORE BNSF Work Order Fullerton Interlocker](#)



METROLINK

SCORE Fullerton Interlocker Project
BNSF Work Order CN-02-0003

Background

- BNSF owns, maintains and dispatches the San Bernardino Subdivision (SBS)
 - BNSF performs all Design and Construction on the BNSF SBS
- SCRRA has been awarded \$152M of TIRCP funding for the Fullerton Interlocker Project
- The Fullerton Interlocker Project is located on the BNSF SBS, and includes:
 - Alterations to both Fullerton Station and Fullerton Junction
 - Installation of a 3rd Main Track in the segment between Raymond Avenue and CP Esperanza
- The Fullerton Interlocker Project would enable:
 - An increase in services for Metrolink's 91-PV and Orange County Lines, and Amtrak's Pacific Surfliner
 - The future 4-track vision of the BNSF SBS Los Angeles – Fullerton corridor
 - The future 3-track vision of BNSF SBS Fullerton – San Bernardino corridor

Discussion

- The Authority and BNSF have agreed that:
 - Authority will lead and deliver the Environmental Clearance
 - BNSF will lead and deliver the Design
- The BNSF Work Order CN-20-0003 will provide:
 - A not-to-exceed total amount of \$6,817,825 of TIRCP funding to BNSF to complete the 30% Preliminary Design
 - A Limited Notice to Proceed amount of \$3,000,000 of TIRCP funds currently allocated will be executed with BNSF to commence the 30% Preliminary Design
 - The remaining \$3,817,825 of TIRCP funds needed to complete the 30% Preliminary Design will be requested from the California Transportation Commission (CTC)
- The BNSF Work Order CN-20-0003 will also:
 - Establish roles and responsibilities of the Authority and BNSF during the delivery of the 30% Preliminary Design

Recommendation

- It is recommended that the Committee recommend the Board authorize the Chief Executive Officer to negotiate and execute a Work Order CN-20-0003 with BNSF for a not-to-exceed amount of \$6,817,825
 - Staff will negotiate and execute a Limited Notice to Proceed (LNTP) for the \$3,000,000 of TIRCP funds currently allocated in order to commence the 30% Preliminary Design to support Authority's Environmental Clearance efforts
 - When the remaining \$3,817,825 of TIRCP funds is allocated to the Authority by CTC, staff will negotiate and execute an amendment to the Work Order in order to complete the 30% Preliminary Design

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Thank you.



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ITEM ID: 2023-358-0

TRANSMITTAL DATE: January 5, 2024

MEETING DATE: January 12, 2024

TO: Contracts, Operations, Maintenance, and Safety Committee

FROM: Arnold Hackett, Chief Financial Officer

SUBJECT: Quarterly Report of Contracts Awarded and Third-Party Agreements Executed Under the Chief Executive Officer's Authority

Issue

The Board of Directors approved the Authority's revised Procurement and Contracting Policies (Revised Policies) on November 8, 2019. Section 3 of the Revised Policies requires the Chief Executive Officer (CEO) to provide a quarterly report to the Board with a list of contracts awarded above \$250,000 and under the CEO's contract award authority of \$500,000.

On July 26, 2019, the Board authorized the CEO to execute Third-Party Agreements (TPAs) with other public agencies up to \$500,000, and to provide a quarterly report to the Board with a list of applicable executed TPAs between \$250,000 and \$500,000.

This report meets these Board report requirements for the first quarter of FY 2024, which covers July 1, 2023, through September 30, 2023.

Recommendation

Receive and file.

Strategic Commitment

This report aligns with the strategic Business Plan commitment of:

- **Modernizing Business Practices:** We will improve our operational efficiency through transparency, objective metrics and streamlined governance, reducing over-reliance on

subsidy while bringing our system into a state of good repair and investing in the development of our employees. Increasing the CEO's authority to \$500,000 has allowed for the expedited award of contracts and TPAs.

Background

Upon its approval of the Revised Policies the Board also requested that the CEO provide a quarterly report to the Board with a list of contracts awarded under the CEO's new authority level. This requirement is included in Section 3 of the Revised Policies.

Similarly, the Authority had committed to providing the Board with a list of quarterly TPAs executed by the CEO between \$250,000 and \$500,000.

This report meets these Board report requirements for the first quarter of FY '24, which covers July 1, 2023, through September 30, 2023.

Discussion

In the reporting period, the CEO awarded one contract valued between \$250,000 and \$500,000.

Contract Number	Vendor	Award Amount	Term	Requesting Department	Brief Synopsis	Award Date	DBE Goal
SP602-24	Alstom Transportation, Inc.	\$466,000	Two Years	Equipment Maintenance	4Atmos Technologies condition based maintenance services	8/19/2023	N/A

In the first quarter FY24, there was one TPA executed by the CEO valued between \$250,000 and \$500,000.

Project Number	Project Name	Award Number	Award Short Name	Award Type	Budget
820026	BNSF - Orange/Olive Sub	994016	TPA, FY24 BNSF 820026 Orange/Olive Sub	Third Party	\$297,488.80

Next Steps

In February staff will present the FY24 second quarter report covering contracts awarded and TPAs executed by the CEO from October 1, 2023, through December 31, 2023.

Prepared by: Roberta Urtasun, Sr. Administrative Assistant

Approved by: Arnold Hackett, Chief Financial Officer

Attachment(s)

[Presentation - Quarterly Report of Contracts Awarded and TPAs](#)

METROLINK

Quarterly Report of Contracts and Third-Party Agreements Awarded First Quarter FY'24

Receive and File



Background

- The CEO has authority to award contracts and Third-Party Agreements (TPAs) between \$250,000 - \$500,000
- The CEO awarded one contract and one TPA this quarter as shown below:

Contract Number	Vendor	Award Amount	Term	Requesting Depart. Depart.	Synopsis	Award Date	DBE Goal
SP602-24	Alstom Transportation, Inc. Inc.	\$466,000	Two Years	Equipment Maintenance	4Atmos Technologies condition based condition based maintenance services maintenance services	8/21/2023 3	N/A

Project Number	Project Name	Award Number	Award Short Name	Award Type	Budget
820026	BNSF – Orange / Olive Subdivision Subdivision	994016	TPA, FY24 BNSF 820026 Orange / Olive Subdivision Subdivision	Third Party Party	\$297,488.80 0



METROLINK

Thank you.

For questions contact us at:
minixc@scrra.net